



PURCHASE ORDER

PO Number: 303-1-0121

Requisition Number: 303-1-00324

Order Date: 9/25/2020

Ordered

**DUE TO COVID-19 AND TFC'S COMMITMENT TO TIMELY PAYMENT,
PLEASE SUBMIT INVOICE ELECTRONICALLY TO:**

accountspayable@tfc.state.tx.us

IF INVOICE IS MAILED, DELAYS MAY OCCUR.

TEXAS FACILITIES COMMISSION

FISCAL MANAGEMENT / ACCOUNTS PAYABLE

P.O. BOX 13047 Austin, Texas 78711-3047

Delivery Location

Parking Garage R, Warehouse
1706 San Jacinto Blvd.
Attn: Kim French
Austin, TX 78701

Show numbers on all papers and packages

Referenced Source or Vendor

36966966966
Texas Correctional Industries
PO BOX 4013
Huntsville, TX 77342
Customer Service
Phone: 936-437-6048, Fax: 936-437-8423
tci@tdcj.texas.gov

Name Plate for New General Counsel - Stephen Foster

Pricing per attached document.

Term Contract #: 665-A2

TX SmartBuy PO#: 21002711

Description

TFC Contact:
Veronica Perez
512-463-7598
Veronica.Perez@tfc.texas.gov

2155.065. CONTRACTS WITH DEPARTMENT OF CRIMINAL JUSTICE.

(a) The commission is authorized to make contracts with the Texas Department of Criminal Justice for the purchase of goods and services for use by another state agency.

Line Items

Description	Qty	Unit	Unit Price	Start Date	End Date	Total
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Plastic Name Plate, Plastic, Engraved, up to 24" x 48", with or without adhesive; specify color, backing & name	27	SQ IN	\$0.25	9/25/2020	10/26/2020	\$6.75
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Corners: Rounded

Size: 9" x 3"

Artwork: State Seal left side

Name: STEPHEN FOSTER

Color: 715 Radiant Gold/Black

Backing: Velcro

NIGP Class: 080**NIGP Item:** 30**Object Class:** 334**Reimbursement Type:** Not Reimbursable**Grand Total \$6.75**

Questions or concerns regarding this transaction or service should be directed to: Texas Facilities Commission Procurement Division, Phone: (512) 463-0209 or FAX: (512)236-6164 (The mailing address for the Texas Facilities Commission is at the top of this purchase order.)

Agency	TFC
Fiscal Year	2021
Division	Legal
Program	General Counsel
Phone	5124637598
Org Code	0115 - Legal Services
Type of Purchase/PCC Code	' ' Exempt with Specific Legal Cite
Work Order Number	n/a

ALL TERMS AND CONDITIONS SET FORTH IN OUR BID INVITATION BECOME A PART OF THIS ORDER. VENDOR GUARANTEES MERCHANDISE WILL MEET OR EXCEED SPECIFICATIONS IN THE BID INVITATION.

Invoicing Standards

To facilitate payments from Texas Facilities Commission please follow the invoicing standards set forth below.

The invoice should include, but is not limited to including:

- (1) the vendor's mailing and e-mail (if applicable) address;
- (2) the vendor's telephone number;
- (3) the name and telephone number of a person designated by the vendor to answer questions regarding the invoice;
- (4) the state agency requisition number;
- (5) the state agency's name, agency number, and delivery address;
- (6) the commission's purchase order number, if applicable;
- (7) the contract number or other reference number if applicable;
- (8) a valid Texas Identification Number (TIN) issued by the Comptroller of Public Accounts;
- (9) a description of the goods or services, in sufficient detail to identify the order which relates to the invoice;
- (10) unit numbers corresponding to the original order; and
- (11) other relevant information supporting and explaining the payment requested or identifying a successor organization to an original vendor, if necessary.

FOB DESTINATION CASH DISCOUNT: 0% 0 DAYS.

TEXAS FACILITIES COMMISSION INTERNAL PURCHASING

PURCHASER: _____
Goll, Heather - CTCD, 5124630209

(IN ACCORDANCE WITH YOUR BID, SUPPLIES MUST BE PLACED IN THE AGENCY RECEIVING ROOM IN DAYS FROM RECEIPT OF ORDER.)

STATE AND CITY SALES TAX EXEMPTION CERTIFICATE: The undersigned claims an exemption from taxes under Tex. Tax Code § 151.309 (1993), for purchase of tangible property described in this purchase order, purchased from contractor and/or shipper listed above, as this property is being secured for the exclusive use of the State of Texas.

[\(Show Terms And Conditions...\)](#)